

5.3.2- Institution facilitates student's representation and engagement in various administrative, Co- curricular and extracurricular activities (Student council/student's representation on Various bodies as per established processes and norms)

**2022-2023**

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# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)


Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



## Internal Quality Assurance Committee (2022-2023)

S.NO	POSITION	NAME OF THE FACULTY	DESIGNATION
1	Chairman	Dr. K. Balaji	Principal
2	Coordinator	Dr. Nihar Ranjan Das	Vice Principal
3	Member	Dr. Y. Jaya Pradha	Director
4	Member	Mr. I. Sravankumar	Member of GB
5	Members	Dr. M. Rama krishna	HOD
		Dr. B. Manjula	HOD
		P. Nagaraju	Asso. Prof
		Ms. T. Madhuri	Asst. Prof
6	Industry Members	Dr. Praba Shankar	Chairman & Managing Director Leads Pharma Pvt Ltd.
7	Senior Administrative Officers	Mr. N. SaiRam	Administrative Officer
8	Nominee from Local society	K.Venkatesh	Sarpanch, Gunthapally Village
9	Nominee from Alumni	T.Malvika	Analyst-Apollo Hospital,Jubleehills,Hyd
10		Mr.Anish Kumar Das	CRA-Banglore
11	Nominee from Students	K.Sandeep	21GN1R0022



  
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Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



Ref No: AIPS/IQAC/2022-2023/01

## CIRCULAR

Date: 11/07/2022

This is inform to all the members of IQAC to attend the Internal Quality Assurance Cell (IQAC) meeting on 13/07/2022 at 10:30AM in the Seminar Hall. All the members of IQAC are hereby informed to be present for the meeting without fail.

The following points in the agenda will be discussed.

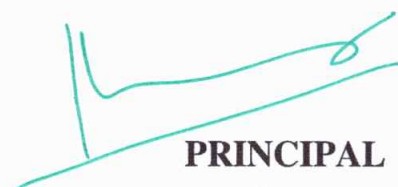
### Agenda

- Review of minutes of previous IQAC Meeting
- Action taken report on the decisions of the previous meeting
- Suggestions for the academic planning
- Revision of CO, PO attainment reports
- Review of Placements for Final year students
- Encourage the staff to publish research journals and also publish chapters in books related to Pharmaceutical Sciences
- Review of NAAC AQAR Preparation
- Any other matter with permission of chairperson.

### Copy To:

- The principal
- HODs
- IQAC Coordinator
- All IQAC Committee members



  
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## IQAC Minutes of Meeting

Date: 13/07/2022

Dr. Nihar Ranjan Das, the IQAC Coordinator, gave a review presentation after the meeting's chairperson, Dr. K. Balaji, had welcomed everyone.

The following points were discussed in the meeting.

### **Agenda: Review and Action taken report on the decisions of the previous IQAC meeting**

**Resolution:** It is informed that the Previous IQAC meeting was held on 21/01/2022 at 10.30 AM and the minutes of the meeting was approved by the members.

### **Agenda: Suggestions for the academic planning**

**Resolution:** It was suggested that the required data should be collected and filled by teachers, societies and other resources like library, sports etc.

### **Agenda: Revision of CO, PO attainment reports**

**Resolution:** Members reviewed the CO, PO attainment reports and deliberated upon the various ways of measuring the CO, PO attainments. All the members highlighted the importance of revising the existing reports and initiation of a comprehensive attainment reports

### **Agenda: Review of Placements for Final year students**

**Resolution:** It was decided to organize an external training program by best Training Institute for the final year students to provide company specific training in technical, aptitude verbal and soft skills.



*[Handwritten Signature]*  
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**Agenda: Encourage the staff to publish research journals and also publish chapters in books related to Pharmaceutical Sciences.**

**Resolution:** It is decided to communicate with the HOD's to encourage the staff to publish research journals and also publish chapters in books related to Pharmaceutical Sciences

**Agenda: Review and Action Taken for Implementation & out comes of NAAC AQAR Preparation**

**Resolution:** Prepared NAAC AQAR on all the Individual criteria's

**Agenda: Any other matter with permission of chairperson.**

**Resolution:** The committee decided to meet at regular intervals in formal/informal manner to enhance IOAC institutionalization

**Dr.NIHAR RANJAN DAS**

**Coordinator IQAC**

1. All Committee Members
2. Office



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## Internal Quality Assurance Committee

### Signature Sheet

S.NO	POSITION	NAME OF THE FACULTY	DESIGNATION	Signature
1	Chairman	Dr. K. Balaji	Principal	
2	Coordinator	Dr. Nihar Ranjan Das	Vice Principal	
3	Member	Dr. Y. Jaya Pradha	Director	
4	Member	Mr. I. Sravankumar	Member of GB	
5	Members	Dr. M. Rama krishna	HOD	
		Dr. B. Manjula	HOD	
		P. Nagaraju	Asso. Prof	
		Ms. T. Madhuri	Asst. Prof	
6	Industry Members	Dr. Praba Shankar	Chairman & Managing Director Leads Pharma Pvt Ltd.	
7	Senior Administrative Officers	Mr. N. SaiRam	Administrative Officer	
8	Nominee from Local society	K.Venkatesh	Sarpanch, Gunthapally Village	
9	Nominee from Alumni	T.Malvika	Analyst-Apollo Hospital, Jubleehills, Hyd	
10		Mr.Anish Kumar Das	CRA-Banglore	
11	Nominee from Students	K.Sandeep	21GN1R0022	



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## Internal Quality assurance Committee (2022-2023)

S.NO	POSITION	NAME OF THE FACULTY	DESIGNATION
1	Chairman	Dr. K. Balaji	Principal
2	Coordinator	Dr. Nihar Ranjan Das	Vice Principal
3	Member	Dr. Y. Jaya Pradha	Director
4	Member	Mr. I. Sravankumar	Member of GB
5	Members	Dr. M. Rama krishna	HOD
		Dr. B. Manjula	HOD
		P. Nagaraju	Asso. Prof
		Ms. T. Madhuri	Asst. Prof
6	Industry Members	Dr. Praba Shankar	Chairman & Managing Director Leads Pharma Pvt Ltd.
7	Senior Administrative Officers	Mr. N. SaiRam	Administrative Officer
8	Nominee from Local society	K.Venkatesh	Sarpanch, Gunthapally Village
9	Nominee from Alumni	T.Malvika	Analyst-Apollo Hospital, Jubleehills, Hyd
10		Mr.Anish Kumar Das	CRA-Banglore
11	Nominee from Students	K.Sandeep	21GN1R0022



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Ref No: AIPS/IQAC/2022-2023/02

## CIRCULAR

Date: 07/02/2023

This is inform and invite all the members of IQAC to attend the Internal Quality Assurance Cell (IQAC) meeting of Avanathi Institute of Pharmaceutical Sciences on 09/02/2023 at 10:30AM to in the Seminar Hall. All the members of IQAC are hereby informed to be present for the meeting without fail. The following points in the agenda will be discussed.

### AGENDA

- Review of minutes of Previous IQAC Meeting
- Action taken report on the decisions of the previous meeting
- Discussion on Proper utilization of Library Services
- Discussion on Two Day National Seminar on BIO-ADHYAYAN 2K23
- Strengthen the abilities of under-performing students by offering more number of remedial classes and also conduct interactive tutorials
- Discussion on Green Audit, Environmental Audit
- Review of NAAC AQAR Preparation
- Any other item with permission of chairman

#### Copy To:

- The principal Office
- HODs
- IQAC Coordinator
- All IQAC Committee members



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## IQAC Minutes of Meeting

Date: 09/02/2023

The Chairperson Dr. K. Balaji welcomed the members for the meeting followed by review presentation made by Dr. Nihar Ranjan Das, Coordinator of IQAC.

The following points were discussed in the meeting.

### **Agenda: Review and Action taken report on the decisions of the previous IQAC meeting**

**Resolution:** It is informed that the Previous IQAC meeting was held on 13/07/2022 at 11.00 AM and the minutes of the meeting was approved by the members.


### **Agenda: Discussion on Proper utilization of Library Services**

**Resolution:** As per the remarks made by the library utilization committee regarding less utilization of library services, it was directed to the Principal, HOD's and other committee members to inform the students to make use of the various materials, including books, journals and E-content for enhancing their knowledge and skills.

### **Agenda: Discussion on Two Day National Seminar on BIO-ADHYAYAN 2K23**

**Resolution:** The IQAC Coordinator informed the committee members to organize Two Day National Seminar on BIO-ADHYAYAN 2K23 in the month of March. It was decided to encourage and guide students to participate in various technical events.



  
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**Agenda: Strengthen the abilities of under-performing students by offering more number of remedial classes and also conduct interactive tutorials**

**Resolution:** It is decided to communicate with the HOD's to plan to conduct remedial classes and interactive tutorials to the average and below average students that can help students to get better results in examination.

**Agenda: Discussion on Green Audit, Environmental Audit.**

**Resolution:** As per NAAC Developed Policy, it aims to analyze Green Practices with in the college which will have an impact on the eco-friendly ambience which promotes in develop a sustainable eco system in the campus and present the report to the Auditor.

**Agenda: Review of NAAC AQAR Preparation**

**Resolution:** Dr. K. Balaji, Chairperson & Dr. NiharRanjanDas Coordinator of IQAC reviewed the all the documents of criterions prepared by the committee members and suggested to follow up the short falls to meet the requirement of AQAR.

**Agenda: Any other item with permission of chairman**

**Resolution:** The committee decided to meet at regular intervals in formal/informal manner to enhance IQAC institutionalization

**Dr. NiharRanjan Das**  
**Coordinator (IQAC)**

1. All committee members
2. Office



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## Internal Quality Assurance Committee

### Signature Sheet

S.NO	POSITION	NAME OF THE FACULTY	DESIGNATION	Signature
1	Chairman	Dr. K. Balaji	Principal	
2	Coordinator	Dr. Nihar Ranjan Das	Vice Principal	
3	Member	Dr. Y. Jaya Pradha	Director	
4	Member	Mr. I. Sravankumar	Member of GB	
5	Members	Dr. M. Rama krishna	HOD	
		Dr. B. Manjula	HOD	
		P. Nagaraju	Asso. Prof	
		Ms. T. Madhuri	Asst. Prof	
6	Industry Members	Dr. Praba Shankar	Chairman & Managing Director Leads Pharma Pvt Ltd.	
7	Senior Administrative Officers	Mr. N. SaiRam	Administrative Officer	
8	Nominee from Local society	K.Venkatesh	Sarpanch, Gunthapally Village	
9	Nominee from Alumni	T.Malvika	Analyst-Apollo Hospital, Jubleehills, Hyd	
10		Mr.Anish Kumar Das	CRA-Banglore	
11	Nominee from Students	K.Sandeep	21GN1R0022	



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Date: 18.07.2022

## ANTI-RAGGING COMMITTEE

### CIRCULAR

This is to inform to all members of the college Anti-Ragging Committee that a meeting is scheduled in Seminar hall on 20.07.2022 at 1 PM to discuss the following Agenda:

#### **Agenda**

1. Discussion on guidelines of UGC and AICTE on Anti-Ragging Committee
2. Mentoring Cells
3. Roles and responsibilities of Mentors
4. Establishing Anti-ragging Squad
5. Establishing Review mechanism
6. Suggestions and grievances

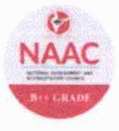
#### **Copy To:**

1. Office
2. HODs
3. IQAC coordinator
4. All the members of Anti-Ragging Committee



  
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## MINUTES OF MEETING

A meeting of the Anti-ragging committee was held in the Seminar hall on 20.07.2022 at 1 PM under the leadership of Dr. K. Balaji, Chairman Anti-ragging committee, Avanthi Institute of Pharmaceutical Sciences, Gunthapally.

### **The Agenda for the meeting was:**

- Discussion on guidelines of UGC and AICTE on Anti-ragging Committee
- Mentoring Cells
- Roles and responsibilities of Mentors
- Establishing Anti-ragging Squad
- Establishing Review mechanism
- Suggestions and grievances

### **Resolutions:**

- **Discussion on guidelines of UGC and AICTE**

The committee members discussed the guidelines of UGC and AICTE on ragging and establishing and working of Anti-ragging committee in detail.

- **Mentoring Cells**

The committee members discussed how to set up a mentoring cell involving senior faculty members from each department & also student representatives to prevent ragging within the Institution.

- **Roles and Responsibilities of Mentors**

The Committee discussed about the roles and responsibilities of mentors, Anti-ragging squad members and faculty members from each department and also student representatives to prevent ragging within the institution.



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- **Suggestions and grievances**

The committee members suggested to create a Cell where in involvement of the parents toward suggestions and grievances relating to anti-ragging could be taken up.

- **Anti-ragging Squad**

The committee members discussed the activities and performance of anti-ragging squad involving members from each department and also student representatives to prevent ragging within the Institution.

The meeting ended with vote of thanks to the chair.



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### Anti-Ragging Committee Members

S.NO	Name of the faculty	Designation	Designation in committee	
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr.Y.JAYAPRADHA	H.R DIRECTOR	MEMBER SECRETARY	
3	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	CO - ORDINATOR	
4	Dr. M. RAMAKRISHNA	HOD	MEMBER	
5	B. MANJULA	HOD	MEMBER	
6	G.SWAPNA RANI	ASSOCIATE PROFESSOR	MEMBER	
7	T.MADHURI	ASSOCIATE PROFESSOR	MEMBER	
8	S.SWATHI	ASSISTANT PROFESSOR	MEMBER	
9	B. SURESH KUMAR	ASSISTANT PROFESSOR	MEMBER	
10	G. SRINIVASA RAO	PRO	MEMBER	
11	P. PRANAY	STUDENT	MEMBER	



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Date: 09.01.2023

**ANTI-RAGGING COMMITTEE**

**CIRCULAR**

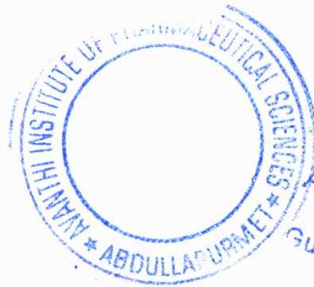
This is to inform to all members of the college Anti-Ragging Committee that a meeting is scheduled in Seminar hall on 11.01.2023 at 1 PM to discuss the following Agenda:

**Agenda**

- Discussion on guidelines of UGC and AICTE on Anti-Ragging Committee
- Mentoring Cells
- Roles and responsibilities of Mentors
- Establishing Anti-ragging Squad
- Establishing Review mechanism
- Suggestions and grievance

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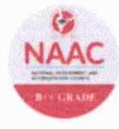
1. Office
2. HODs
3. IQAC coordinator
4. All the members of Anti-Ragging Committee



  
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## MINUTES OF MEETING

A meeting of the Anti-ragging committee was held in the Seminar hall on 11.01.2023 at 1 PM under the leadership of Dr.K.Balaji, Chairman Anti-ragging committee, Avanthi Institute of Pharmaceutical Sciences, Gunthapally.

### **The Agenda for the meeting was:**

- a. Discussion on guidelines of UGC and AICTE on Anti-ragging Committee
- b. Mentoring Cells
- c. Roles and responsibilities of Mentors
- d. Establishing Anti-ragging Squad
- e. Establishing Review mechanism
- f. Suggestions and grievances

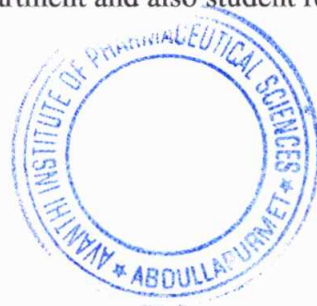
### **Resolutions:**


- The information regarding the 2- tier procedure of anti – ragging activities which the institute follows ,namely, formation of anti-ragging committee and anti -ragging squad was discussed
- The committee members discussed the guidelines of UGC and AICTE on ragging and establishing and working of Anti-ragging committee in detail.
- The committee members discussed how to set up a mentoring cell involving senior faculty Members from each department & also student representatives to prevent ragging within the institution.
- **Suggestions and grievances**

The committee members suggested to create a Cell where in involvement of the parents toward suggestions and grievances relating to anti-ragging could be taken up.

- **Anti-ragging Squad**

The committee members discussed the activities and performance of anti-ragging squad involving members from each department and also student representatives to prevent ragging



  
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within the institution.

The meeting ended with vote of thanks to the chair.

### Anti-Ragging Committee Members

S.NO	Name of the faculty	Designation	Designation in committee	
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr.Y.JAYAPRADHA	H.R DIRECTOR	MEMBER SECRETARY	
3	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	CO – ORDINATOR	
4	Dr. M. RAMAKRISHNA	HOD	MEMBER	
5	B. MANJULA	HOD	MEMBER	
6	G.SWAPNA RANI	ASSOCIATE PROFESSOR	MEMBER	
7	T.MADHURI	ASSOCIATE PROFESSOR	MEMBER	
8	S.SWATHI	ASSISTANT PROFESSOR	MEMBER	
9	B. SURESH KUMAR	ASSISTANT PROFESSOR	MEMBER	
10	G. SRINIVASA RAO	PRO	MEMBER	
11	P. PRANAY	STUDENT	MEMBER	



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## DISCIPLINARY COMMITTEE

Date: 25.07.2022

### CIRCULAR

This is to inform to all members of the college disciplinary committee that the first meeting is scheduled in Seminar Hall on 27/07/2022 at 1 PM to discuss on the following Agenda


#### Agenda

1. Dissemination of code of conduct
2. Discipline on campus

#### Copy To:

1. The Principal office
2. All HODs
3. IQAC Coordinator
4. All the Disciplinary Committee Members



  
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## MINUTES OF THE MEETING

The meeting of Disciplinary Committee for the academic year 2022-23 was convened on 27/07/2022 at 1 PM in Seminar Hall with the following agenda:

1. Dissemination of code of conduct
2. Discipline on campus

### Disciplinary committee Members

S.NO	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL(Convener)	CHAIRMAN
2	Dr. M. RAMAKRISHNA	HOD	MEMBER SECRETARY
3	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER
4	Dr. G.SAI KIRAN	PROFESSOR	MEMBER
5	S.SWATHI	ASSISTANT PROFESSOR	MEMBER
6	K. USHA	ASSOCIATE PROFESSOR	MEMBER
7	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER
8	B. SURESH KUMAR	ASSISTANT PROFESSOR	MEMBER
9	G. SRINIVASA RAO	PRO	MEMBER
10	RAJASHEKAR	PD	MEMBER
11	G. MANOJ KUMAR	STUDENT	MEMBER



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## Resolutions:

### Dissemination of code of conduct:

The chairperson of the committee informed the members that the code of conduct is being briefed to the new entrants during the orientation programs.

### Discipline on campus:

The Principal in the capacity of the chairperson of the committee informed the committee members that students are being educated and should be reminded iteratively, that wearing ID cards on campus is mandatory and they should follow the dress code and grooming etiquettes and the standard operating procedures during the pandemic. If any cases of violation are observed in this regard, the concerned students ID cards have to be taken immediately and should be handed over to the student on the same day after counseling and initial warning from the Disciplinary Committee members. The members were also informed regarding the prohibition of mobile phone usage in campus by the students. The students are being repeatedly made aware of campus code of conduct including dress code and mobile phone usage in academic areas. If any case of usage of mobile phones by students on campus in academic area during class hours is found, the cell phone(s) have to be confiscated and submitted to the Principal.

The Institute Disciplinary Committee was constituted for the maintenance of discipline in the college. The committee ensures that students abide and maintain order and peace in the college as they continue pursuing academic claims and targets.

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## Disciplinary committee

### Signature sheet

S.NO	Name of the faculty	Designation	Designation Incommittee	Signature
1	Dr. K. BALAJI	PRINCIPAL(Convener)	CHAIRMAN	
2	Dr. M. RAMAKRISHNA	HOD	MEMBER SECRETARY	
3	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
4	Dr. G.SAI KIRAN	PROFESSOR	MEMBER	
5	S.SWATHI	ASSISTANT PROFESSOR	MEMBER	
6	K. USHA	ASSOCIATE PROFESSOR	MEMBER	
7	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
8	B. SURESH KUMAR	ASSISTANT PROFESSOR	MEMBER	
9	G. SRINIVASA RAO	PRO	MEMBER	
10	RAJASHEKAR	PD	MEMBER	
11	G. MANOJ KUMAR	STUDENT	MEMBER	



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## DISCIPLINARY COMMITTEE

Date: 11.02.2023

### CIRCULAR

This is to inform to all members of the college disciplinary committee that the first meeting is scheduled in Seminar Hall on 13.02.2023 at 1 PM to discuss on the following Agenda.

#### Agenda:

- Approval of the previous minutes of the meeting
- Regarding discipline code for students
- Regarding code of conduct for staff
- Any other item with the prior approval of the chairman

#### Copy To:

1. The Principal office
2. All HODs
3. IQAC Coordinator
4. All the Disciplinary Committee Members



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(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



## Resolution:

- Resolved to conduct a session about discipline code for students
- Resolved to communicate the code of conduct to be followed by the faculty and staff members
- Resolved to involve the CRs and SRs in the maintenance of discipline in the campus



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## MINUTES OF THE MEETING

The meeting of Disciplinary Committee for the academic year 2022-23 was convened on 13.02.2023 at 1 PM in Seminar Hall with the following agenda:

- Approval of the previous minutes of the meeting
- Regarding discipline code for students
- Regarding code of conduct for staff
- Any other item with the prior approval of the chairman

### Disciplinary committee Members

S.NO	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL(Convener)	CHAIRMAN
2	Dr. M. RAMAKRISHNA	HOD	MEMBER SECRETARY
3	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER
4	Dr. G.SAI KIRAN	PROFESSOR	MEMBER
5	S.SWATHI	ASSISTANT PROFESSOR	MEMBER
6	K. USHA	ASSOCIATE PROFESSOR	MEMBER
7	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER
8	B. SURESH KUMAR	ASSISTANT PROFESSOR	MEMBER
9	G. SRINIVASA RAO	PRO	MEMBER
10	RAJASHEKAR	PD	MEMBER
11	G. MANOJ KUMAR	STUDENT	MEMBER



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## Disciplinary committee

### Signature sheet

S.NO	Name of the faculty	Designation	Designation Incommittee	Signature
1	Dr. K. BALAJI	PRINCIPAL(Convener)	CHAIRMAN	
2	Dr. M. RAMAKRISHNA	HOD	MEMBER SECRETARY	MR.Krish
3	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
4	Dr. G.SAI KIRAN	PROFESSOR	MEMBER	
5	S.SWATHI	ASSISTANT PROFESSOR	MEMBER	swathi
6	K. USHA	ASSOCIATE PROFESSOR	MEMBER	usha.k
7	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
8	B. SURESH KUMAR	ASSISTANT PROFESSOR	MEMBER	suresh
9	G. SRINIVASA RAO	PRO	MEMBER	
10	RAJASHEKAR	PD	MEMBER	Rajeshkar
11	G. MANOJ KUMAR	STUDENT	MEMBER	Manoj



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Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



Date: 14-06-2022

## GRIEVANCE REDRESSAL COMMITTEE

### CIRCULAR

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 16-06-2022 at 2.30 pm.

#### **Agenda:**

1. Formation of the Grievance Redressal Committee for the academic year 2022-23.
2. Awareness program on Grievance Redressal mechanism.
3. Any other topic with the permission of the Chairman.



  
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#### **Copy to:**

1. All HOD's
2. IQAC
3. Office
4. All the members of Grievance Redressal Committee

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Date: 16-06-2022

**MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING**

The meeting of the Grievance and Redressal committee was held on 16-06-2022 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic Year 2022-23.

The Committee discussed the following agenda at the meeting:

**Item-1**

Formation of the Grievance Redressal Committee for the academic year 2022-2023.

**Resolution:**

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2022-23. In every department, a few faculties are formed to look into the problems faced by the students in the campus. The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.


**Item-2**

Awareness program on Grievance Redressal mechanism.

**Resolution:**

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about



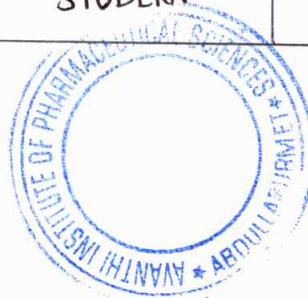
  
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identifying and sharing any grievances by organizing awareness programs and guest lectures.

### GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr. Y. JAYAPRADHA	H.R.DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B.MANJULA	HOD	MEMBER	
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
6.	G.SWAPNA RANI	ASSOCIATE PROFESSOR	MEMBER	
7.	T.MADHURI	ASSOCIATE PROFESSOR	MEMBER	
8.	R.ASHOK KUMAR	ASSISTANT PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	E.AVINASH	STUDENT	MEMBER	
11	K.GAYATHRI	STUDENT	MEMBER	



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## GRIEVANCE REDRESSAL COMMITTEE MEETING

Date: 01.04.2023

### CIRCULAR

This is to inform to all the members of the college grievance Redressal Committee that meeting is scheduled in seminar hall on 03.04.2023 at 11 AM to discuss on the following Agenda.

#### Agenda:

- To take cognizance of the grievances received from students
- To discuss and evaluate the nature of the grievances
- To discuss and approve the methods of redressal and appropriate action to be taken in the matter
- Any other item with the permission of Chair

#### Copy To:

1. The Principal office
2. All HODs
3. IQAC coordinator
4. All the members of Grievance Redressal Committee.



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## MINUTES OF THE MEETING

The meeting of Grievance Redressal Committee for the academic year 2022-23 was convened on 03.04.2023 at 1 PM in Seminar Hall with the following agenda:


### Agenda:

- To take cognizance of the grievances received from students
- To discuss and evaluate the nature of the grievances
- To discuss and approve the methods of redressal and appropriate action to be taken in the matter
- Any other item with the permission of Chair.

### Resolution

- Resolved to issue guidelines to all the faculty and staff of the college regarding how to react and redress the grievances of the students
- Resolved on how to coordinate among the aggrieved parties was drafted



  
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## Grievance Redressal Committee Members

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr. Y. JAYAPRADHA	H.R. DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B. MANJULA	HOD	MEMBER	
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
6.	G. SWAPNA RANI	ASSOCIATE PROFESSOR	MEMBER	
7.	T. MADHURI	ASSOCIATE PROFESSOR	MEMBER	
8.	R. ASHOK KUMAR	ASSISTANT PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	E. AVINASH	STUDENT	MEMBER	
11	K. GAYATHRI	STUDENT	MEMBER	



  
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Date: 10/10/2022

## SC/ST COMMITTEE

### CIRCULAR

This is to inform to all the members of the college SC/ST committee that a meeting is scheduled on 12/10/2022 at 1 PM in Principal Chamber to discuss on the following.

#### **Agenda:**

- Collecting the names of the SC/ST students from the college office.
- The admission of students against the reservation quota was verified.
- Keeping ready and placing a complaint register in the Principal office for logging complaints.
- To discuss about the various SC/ST scholarships given by the both Central and State. It was decided that respected class teacher will inform the students regarding online process of applying for scholarship.

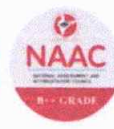
#### **Copy To:**

- HODs
- IQAC Coordinator
- Office
- All the SC/ST committee members

  
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## Minutes of the meeting

The SC/ST Committee meeting was convened on 12/10/2022 at 1 PM in the Principal Chamber with the following.

### **Agenda:**


- Collecting the names of the SC/ST students from the college office.
- The admission of students against the reservation quota was verified.
- Keeping ready and placing a complaint register in the Principal office for logging complaints.
- To discuss about the various SC/ST scholarships given by the both Central and State. It was decided that respected class teacher will inform the students regarding online process of applying for scholarship.

### **Resolution**

- Strengthening the vigilance mechanism in the college to prevent any act that is not in Consonance with the committee objectives.
- Streamlining the internal communication mechanism communicating about the latest government schemes.
- Proper maintenance of Complaint registers.
- Maintain a register for employment of SCs/STs in the institute for the candidates belonging to SC/ST community for various posts in institute.
- Monitor the working of the remedial coaching class.
- Any other work assigned from time to time to promote higher education among this to communities suffering economic, social and educational deprivations.

The meeting concluded by thanks to the chair



  
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## SC/ST Committee Members

S.No	Name of the faculty	Designation	Designation in committee	Signature
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER SECRETARY	
3	Dr. M. RAMAKRISHNA	HOD	MEMBER	
4	P. NAGARAJU	ASSOCIATE PROFESSOR	COORDINATOR	
5	P.LAVANYA	ASSISTANT PROFESSOR	MEMBER	
6	K. USHA	ASSOCIATE PROFESSOR	MEMBER	
7	K.SHAILAJA	ASSISTANT PROFESSOR	MEMBER	
8	Dr.RAVI NAYAK	ASSISTANT PROFESSOR	MEMBER	
9	YALA MADHU	STUDENT	MEMBER	

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Date: 24/04/2023

## SC/STCOMMITTEE

### CIRCULAR

This is to inform to all the members of the college SC/ST committee that a meeting is scheduled on 26/04/2023 at 10.30 am in Principal Chamber to discuss on the following.

#### **Agenda:**

- Keeping ready and placing a complaint register in the Principal office for logging complaints.
- To discuss about the various SC/ST scholarships given by the both Central and State. It was decided that respected class teacher will inform the students regarding online process of applying for scholarship.
- To discuss about the various activities related to the development of their skills.

#### **Copy To:**

- HODs
- IQAC Coordinator
- All the SC/ST committee members
- Office



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## Minutes of the meeting

The SC/ST Committee meeting was convened on 26/04/2023 at 10:30 AM in the Principal Chamber with the following.

### **AGENDA:**

- Keeping ready and placing a complaint register in the Principal office for logging complaints.
- To discuss about the various SC/ST scholarships given by the both Central and State. it was decided that respected class teacher will inform the students regarding online process of applying for scholarship.
- To discuss about the various activities related to the development of their skills.

### **Resolution:**

- Proper maintenance of Complaint registers.
- Maintain a register for employment of SCs/STs in the institute for the candidates belonging to SC/ST community for various posts in institute.
- Monitor the working of the remedial coaching classes.
- Career guidance and personal counseling sessions were conducted to enhance their capability skills.

The meeting concluded by thanks to the chair



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## SC/ST Committee Members

S.No	Name of the faculty	Designation	Designation in committee	Signature
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER SECRETARY	
3	Dr. M. RAMAKRISHNA	HOD	MEMBER	
4	P. NAGARAJU	ASSOCIATE PROFESSOR	COORDINATOR	
5	P.LAVANYA	ASSISTANT PROFESSOR	MEMBER	
6	K. USHA	ASSOCIATE PROFESSOR	MEMBER	
7	K.SHAILAJA	ASSISTANT PROFESSOR	MEMBER	
8	Dr.RAVI NAYAK	ASSISTANT PROFESSOR	MEMBER	
9	YALA MADHU	STUDENT	MEMBER	



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**EXTRA CURRICULAR AND SPORTS COMMITTEE**

**Date: 22-08-2022**

**CIRCULAR**

This is to inform to all the members of the Sports and Games Committee that a meeting is scheduled in the Conference Hall on 24.8.2022 at 2 PM to discuss on the following Agenda:

**Agenda:**

- Sports Day Responsibilities
- To formalize the program roster and the schedule of sports competitions
- Any other

**Copy To:**

1. The Principal office
2. HODs
3. IQAC coordinator
4. All the members of Sports and Games Committee.

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## Minutes of the meeting

The Sports and Games Committee meeting was convened on 24.8.2022 at 2 PM in the Conference Hall with the following agenda:

- Sports Day Responsibilities
- To formalize the program roster and the schedule of sports competitions
- Any other

### Resolution:

The meeting was started with the Chairman's note that due to Covid-19 there could not be any Sports and Games activities in the recent past. The meeting discussed in detail various matters related to Covid-19 and Sports and Games and resolute that once the college starts operating its off-line activities should focus on organizing Sports and Games events and discussed about delegation of responsibilities to various members.

### Extra-Curricular and Sports Committee Members

S. No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	RAJASHEKAR	PD	MEMBER SECRETARY
3	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER
4	D.BALU	ASSISTANT PROFESSOR	MEMBER
5	DR. VELPUKONDA ANUDEEP	ASSISTANT PROFESSOR	
6	KANDUKURI DILEEP KUMAR	ASSISTANT PROFESSOR	MEMBER
7	A. SBI LEKHA	STUDENT	MEMBER
8	B. HARISH KUMAR	STUDENT	MEMBER



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## Extra-Curricular and Sports Committee

### Signature sheet

S. No	Name of the faculty	Designation	Designation in committee	Signature
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	RAJASHEKAR	PD	MEMBER SECRETARY	
3	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER	
4	D.BALU	ASSISTANT PROFESSOR	MEMBER	
5	DR. VELPUKONDA ANUDEEP	ASSISTANT PROFESSOR		
6	KANDUKURI DILEEP KUMAR	ASSISTANT PROFESSOR	MEMBER	
7	B. HARISH KUMAR	STUDENT	MEMBER	
8	A. SRILEKHA	STUDENT	MEMBER	



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**EXTRA CURRICULAR AND SPORTS COMMITTEE**

**Date: 02-05-2023**

**CIRCULAR**

This is to inform to all the members of the Sports and Games Committee that a meeting is scheduled in the Conference Hall on 04-05-2023 at 2 PM to discuss on the following Agenda:

**Agenda:**

- Confirmation of the previous minutes of the meeting
- Budget finalization for the A.Y.2022-2023
- Sports Day Celebration
- Transport arrangement for stay-back sports participants to LB Nagar and Dilsukh Nagar
- To finalise the programme list and sports competitions

**Copy To:**

1. The Principal office
2. HODs
3. IQAC coordinator
4. All the members of Sports and Games Committee.

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## Minutes of the meeting

The Sports and Games Committee meeting was convened on 04-05-2023 at 2 PM in the Conference Hall with the following agenda:

- Confirmation of the previous minutes of the meeting
- Budget finalization for the A.Y.2022-2023
- Sports Day Celebration
- Transport arrangement for stay-back sports participants to LB Nagar and Dilsukh Nagar
- To finalise the programme list and sports competitions

### Resolution

- Finalised the Sports budget for A.Y.2022-23 and the same has been submitted for the approval of the finance department and the release of funds
- Resolved to organise sports events for the employees apart from the students as part of college sports day
- Resolved to select students for the various sports competitions based on their previous performance in different competitions
- Resolved to give two or three dates to choose from for the conduct of college sports day
- Procure and provide the necessary sports kits for the students and staff who have given their names to participate in the sports day.

### Extra-Curricular and Sports Committee Members

S. No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	RAJASHEKAR	PD	MEMBER SECRETARY
3	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER
4	D.BALU	ASSISTANT PROFESSOR	MEMBER
5	DR. VELPUKONDA ANUDEEP	ASSISTANT PROFESSOR	
6	KANDUKURI DILEEP KUMAR	ASSISTANT PROFESSOR	MEMBER
7	A. SRI LEKHA	STUDENT	MEMBER
8	B. HARISH KUMAR	STUDENT	MEMBER PRINCIPAL



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## Extra-Curricular and Sports Committee

### Signature sheet

S. No	Name of the faculty	Designation	Designation in committee	Signature
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	RAJASHEKAR	PD	MEMBER SECRETARY	
3	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER	
4	D.BALU	ASSISTANT PROFESSOR	MEMBER	
5	DR. VELPUKONDA ANUDEEP	ASSISTANT PROFESSOR		
6	KANDUKURI DILEEP KUMAR	ASSISTANT PROFESSOR	MEMBER	
7	B. HARISH KUMAR	STUDENT	MEMBER	
8	A. SRILEKHA	STUDENT	MEMBER	



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## ALUMNI COMMITTEE

Date: 14.12.2022

### CIRCULAR

This is to inform to all the members of the Alumni Committee that a meeting is scheduled in the Conference Hall on 16.12.2022 at 11 AM to discuss on the following Agenda:

#### Agenda:

- Updation of Alumni data base
- Organising Alumni meet
- Connecting with Alumni for placements and internships
- Inviting Alumni for guest talk
- Interacting with Alumni in collecting information on requirements of the industry

#### Copy To:

1. The Principal office
2. HODs
3. IQAC coordinator
4. All the members of Alumni Committee.

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R.R. Dist. Telangana.





## Minutes of the meeting

The Alumni Committee meeting was convened on 16.12.2022 at 11 AM in the Conference Hall with the following agenda:

- Updation of Alumni data base
- Organising Alumni meet
- Connecting with Alumni for placements and internships
- Inviting Alumni for guest talk
- Interacting with Alumni in collecting information on requirements of the industry

The meeting was started with the Chairman's welcome address and the committee members taking note of the Covid-19 scenario and all the members in unison advocating the importance of organising the Alumni meet as soon as the conditions are conducive to organising the Alumni meet. The meeting concluded by undertaking the following resolutions:

- Keep updating the Alumni Data Base
- Connecting with the Alumni on a priority basis in enrolling their helping hand in garnering placements and internships
- Inviting Alumni for online guest talks till Covid19 is over
- Continuous interaction with the Alumni in collecting information on requirements of the industry

### Alumni Committee Members

S.No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	P.LAVANYA	ASSISTANT PROFESSOR	MEMBER SECRETARY
3	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER
4	K VIMALA	ASSISTANT PROFESSOR	MEMBER
5	MD ALEEMUDDIN	ASSISTANT PROFESSOR	MEMBER
6	RAJASHEKAR	PD	MEMBER
7	C. BALAKRISHNA	STUDENT	MEMBER
8	K.SWAPNA	STUDENT	MEMBER



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R.R. Dist. Telangana.



## Alumni Committee

### Signature sheet

S.No	Name of the faculty	Designation	Designation in committee	Signature
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	P.LAVANYA	ASSISTANT PROFESSOR	MEMBER SECRETARY	
3	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER	
4	K VIMALA	ASSISTANT PROFESSOR	MEMBER	
5	MD ALEEMUDDIN	ASSISTANT PROFESSOR	MEMBER	
6	RAJASHEKAR	PD	MEMBER	
7	C.BALAKRISHNA	STUDENT	MEMBER	
8	K.SWAPNA	STUDENT	MEMBER	



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Gunthapally (V), Abdullapurmet (M),  
R.R. Dist. Telangana.



**ALUMNI COMMITTEE**

**Date:** 26.06.2023

**CIRCULAR**

This is to inform to all the members of the Alumni Committee that a meeting is scheduled in the Conference Hall on 28.06.2023 at 11 AM to discuss on the following Agenda:

**Agenda:**

- Confirmation of previous minutes of meeting
- To discuss about alumni activities carried out in the college.
- To discuss about Alumni participation in the college's activities
- To fix the date for next Alumni Meeting.
- Any other item with the prior permission of the Chairman

**Copy To:**

1. The Principal office
2. HODs
3. IQAC coordinator
4. All the members of Alumni Committee.

**PRINCIPAL**

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PHARMACEUTICAL SCIENCES  
Gunthapally (V), Abdullapurmet (M),  
R.R. Dist. Telangana.







## Minutes of the meeting

The Alumni Committee meeting was convened on 28.06.2023 at 11 AM in the Conference Hall with the following agenda:

- Confirmation of previous minutes of meeting
- To discuss about alumni activities carried out in the college.
- To discuss about Alumni participation in the college's activities
- To fix the date for next Alumni Meeting.
- Any other item with the prior permission of the Chairman

The meeting was started with the Chairman's welcome address and the committee members taking note of the Covid-19 scenario and all the members in unison advocating the importance of organizing the Alumni meet as soon as the conditions are conducive to organising the Alumni meet. The meeting concluded by undertaking the following resolutions:

- Resoluted to stick to the Alumni activities' calendar
- Resoluted to connect with the Alumni on a priority basis in garnering their helping hand in getting placements and internships
- Resoluted to conduct the next alumni meet in the month of May,2019
- Resoluted to continuously interact with the Alumni in collecting information about the requirements of the industry and their expectations
- Resoluted to invite Alumni for giving motivational speeches

### Alumni Committee Members

S.No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	P.LAVANYA	ASSISTANT PROFESSOR	MEMBER SECRETARY
3	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER
4	K VIMALA	ASSISTANT PROFESSOR	MEMBER
5	MD ALEEMUDDIN	ASSISTANT PROFESSOR	MEMBER
6	RAJASHEKAR	PD	MEMBER
7	C. BALAKRISHNA	STUDENT	MEMBER
8	K. SWAPNA	STUDENT	MEMBER

PRINCIPAL



AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES  
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R.R. Dist. Telangana.



## Alumni Committee

### Signature sheet

S.No	Name of the faculty	Designation	Designation in committee	Signature
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	P.LAVANYA	ASSISTANT PROFESSOR	MEMBER SECRETARY	
3	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER	
4	K VIMALA	ASSISTANT PROFESSOR	MEMBER	
5	MD ALEEMUDDIN	ASSISTANT PROFESSOR	MEMBER	
6	RAJASHEKAR	PD	MEMBER	
7	C. BALAKRISHNA	STUDENT	MEMBER	
8	K.SWAPNA	STUDENT	MEMBER	



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**WOMEN PROTECTION CELL**

**Date:** 21/12/2022

**CIRCULAR**

This is to inform all the members of College Women Protection Cell that a meeting is scheduled in Principal Chamber on 23/12/2022 at 10:30 AM, to discuss the following points.

**Agenda:**

- To conduct meeting on Women Protection
- To review all the activities related to women protection with the permission of Principal

**PRINCIPAL**

**Copy To:**

1. The Principal office
2. HODs
3. IQAC coordinator
4. All the members of College Women Protection Cell

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Gunthapally (V), Abdullapurmet (M),  
R.R. Dist. Telangana





## Minutes of the meeting

The Women Protection Cell meeting was convened on 23/12/2022 at 10.30 AM in the Principal Chamber with the following agenda:

### Agenda:

- To conduct meeting on Women Protection
- To review all the activities related to women protection with the permission of Principal

The women protection cell meeting of Avanthi Institute of Pharmaceutical Sciences was held under the presence of following members:

### Women Protection Cell Members

S.No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	B.MANJULA	HOD	MEMBER SECRETARY
3	Dr. Y.JAYAPRADHA	CO-ORDINATOR	MEMBER
4	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER
5	P. NAGARAJU	ASSOCIATE PROFESSOR	MEMBER
6	A.SHAILAJA	ASSOCIATE PROFESSOR	MEMBER
7	K.USHA	ASSOCIATE PROFESSOR	MEMBER
8	B.SURESH KUMAR	ASSISTANT PROFESSOR	MEMBER
9	G.SRINIVASA RAO	P R O	MEMBER
10	AFSHA BEGUM	STUDENT	MEMBER



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R.R. Dist. Telangana.



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



## Resolutions:

- Decisions are made on the advancement of women protection
- It is decided to take immediate actions on any complaints with respect to girl students
- Decisions are made to take suggestions from respective girl representatives to tackle issues related to their particular classes
- Appreciated the efforts of the management & staff towards women protection
- Opinions and reviews were obtained from the committee.

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Gunthapally (V), Abdullapurmet (M),  
R.R. Dist. Telangana.





## Women Protection Cell

### Signature sheet

S.No	Name of the faculty	Designation	Designation in committee	Signature
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	B.MANJULA	HOD	MEMBER SECRETARY	
3	Dr. Y.JAYAPRADHA	CO-ORDINATOR	MEMBER	
4	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER	
5	P. NAGARAJU	ASSOCIATE PROFESSOR	MEMBER	
6	A.SHAILAJA	ASSOCIATE PROFESSOR	MEMBER	
7	K.USHA	ASSOCIATE PROFESSOR	MEMBER	
8	B.SURESH KUMAR	ASSISTANT PROFESSOR	MEMBER	
9	G.SRINIVASA RAO	P R O	MEMBER	
10	AFSHA BEGUM	STUDENT	MEMBER	



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R.R. Dist. Telangana.



**WOMEN PROTECTION CELL**

**Date:** 21/06/2023

**CIRCULAR**

This is to inform all the members of College Women Protection Cell that a meeting is scheduled in Principal Chamber on 23/06/2023 at 10:30 AM, to discuss the following points.

**Agenda:**

- Principal addressed all the committee members regarding their responsibilities.
- Chairman informed Principal that committee is planning to organize programmes for Women staffs.
- They informed that they are planning to celebrate International Woman's Day on 8th March.
- Principal informed that plan to organize training programme on Emerging Technologies for Women Empowerment.
- The meeting ended with a thanks giving note to Principal.

**PRINCIPAL**

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PHARMACEUTICAL SCIENCES  
Gunthapally (V), Abdullapurmet (M).  
R.R. Dist. Telangana.

**Copy To:**

1. The Principal office
2. HODs
3. IQAC coordinator
4. All the members of College Women Protection Cell





## Minutes of the meeting

The Women Protection Cell meeting was convened on 23/06/2023 at 10.30 AM in the Principal Chamber with the following agenda:

### Agenda:

- Principal addressed all the committee members regarding their responsibilities.
- Chairman informed Principal that committee is planning to organize programmes for Women staffs.
- They informed that they are planning to celebrate International Woman's Day on 8th March.
- Principal informed that plan to organize training programme on Emerging Technologies for Women Empowerment.
- The meeting ended with a thanksgiving note to Principal.

The women protection cell meeting of Avanathi Institute of Pharmaceutical Sciences was held under the presence of following members:

### Women Protection Cell Members

S.No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	B.MANJULA	HOD	MEMBER SECRETARY
3	Dr. Y.JAYAPRADHA	CO-ORDINATOR	MEMBER
4	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER
5	P. NAGARAJU	ASSOCIATE PROFESSOR	MEMBER
6	A.SHAILAJA	ASSOCIATE PROFESSOR	MEMBER
7	K.USHA	ASSOCIATE PROFESSOR	MEMBER
8	B.SURESH KUMAR	ASSISTANT PROFESSOR	MEMBER
9	G.SRINIVASA RAO	P R O	MEMBER
10	AFSHA BEGUM	STUDENT	MEMBER



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# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



## Resolutions:

- Principal addressed all the committee members regarding their responsibilities.
- Chairman informed Principal that committee is planning to organize programmes for Women staffs.
- They informed that they are planning to celebrate International Woman's Day on 8th March.
- Principal informed that plan to organize training programme on Emerging Technologies for Women Empowerment.

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Gunthapally (V), Abdullapurmet (M)  
R.R. Dist. Telangana



## Women Protection Cell

### Signature sheet

S.No	Name of the faculty	Designation	Designation in committee	Signature
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	B.MANJULA	HOD	MEMBER SECRETARY	
3	Dr. Y.JAYAPRADHA	CO-ORDINATOR	MEMBER	
4	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER	
5	P. NAGARAJU	ASSOCIATE PROFESSOR	MEMBER	
6	A.SHAILAJA	ASSOCIATE PROFESSOR	MEMBER	
7	K.USHA	ASSOCIATE PROFESSOR	MEMBER	
8	B.SURESH KUMAR	ASSISTANT PROFESSOR	MEMBER	
9	G.SRINIVASA RAO	P.R.O	MEMBER	
10	AFSHA BEGUM	STUDENT	MEMBER	



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## NATIONAL SERVICE SCHEME (NSS) COMMITTEE

Date: 05/09/2022

### CIRCULAR

This is to inform all the members of College National service scheme (NSS) committee that a meeting is scheduled in Seminar Hall on 07/09/2022 at 10:00 am, to discuss the following points.

#### Agenda:

- ✓ Enrolment of candidates in table tennis (Boys & Girls)
- ✓ Planning & conducting regular activities
- ✓ Maintenance of accounts and submission received for NSS activities.
- ✓ The National Service Scheme (NSS) provides students an opportunity to actively participate in arrange of government-led community service activities. The primary goal of NSS is to foster the development of students' personalities and character through voluntary engagement in community service. The purpose of NSS is to promote 'Education through Service.'

  
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R.R. Dist., Telangana.

#### Copy To:

1. The Principal office
2. All HODs
3. IQAC coordinator
4. All the members of National service scheme (NSS) committee





## Minutes of Meeting

The National service scheme (NSS) committee meeting was convened on 07/09/2022 at 10 AM in the Seminar Hall with the following.

### The Agenda for the meeting was:

- ✓ Enrolment of candidates in table tennis (Boys & Girls)
- ✓ Planning & conducting regular activities
- ✓ Maintenance of accounts and submission received for NSS activities.
- ✓ The National Service Scheme (NSS) provides students an opportunity to actively participate in arrange of government-led community service activities. The primary goal of NSS is to foster the development of students' personalities and character through voluntary engagement in community service. The purpose of NSS is to promote 'Education through Service.'

### National service scheme (NSS) committee members

S.No	Name of the faculty	Designation	Designation in committee
1	Dr.k. Balaji	Principal	Chairman
2	Dr.Nihar Ranjan Das	Vice Principal	Member
3	Dr. B.Manjula	Associate professor	Member
4	Dr.M.Ramakrishna	Associate professor	Member
5	AV. Pavan	Assistant professor	Member
6	M.Umarani	Assistant professor	Member
7	V.Anudeep	Assistant professor	Member
8	V. GANESH	Assistant professor	Member
9	A.MANASA	STUDENT	MEMBER
10	R.SAIKIRAN GOUD	STUDENT	MEMBER



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## Resolutions:

- ✓ Enrolment of candidates in table tennis (Boys & Girls)
- ✓ Planning & conducting regular activities
- ✓ Maintenance of accounts and submission received for NSS activities.
- ✓ The National Service Scheme (NSS) provides students an opportunity to actively participate in arrange of government-led community service activities. The primary goal of NSS is to foster the development of students' personalities and character through voluntary engagement in community service. The purpose of NSS is to promote 'Education through Service.'

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R.R. Dist., Telangana.





## National service scheme (NSS) committee

### Signature Sheet

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION IN COMMITTEE	Signature
1	DR.K. BALAJI	PRINCIPAL	CHAIRMAN	
2	RAJASHEKAR	PD	MEMBER SECRETARY	
3	DR.NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER	
4	DR. B.MANJULA	ASSOCIATE PROFESSOR	MEMBER	
5	DR.M.RAMAKRIS HNA	ASSOCIATE PROFESSOR	MEMBER	
6	PV. PAVAN	ASSISTANT PROFESSOR	MEMBER	
7	M.UMARANI	ASSISTANT PROFESSOR	MEMBER	
8	V.ANUDEEP	ASSISTANT PROFESSOR	MEMBER	
9	V. GANESH	ASSISTANT PROFESSOR	MEMBER	
10	A. MANASA	STUDENT	MEMBER	
11	R.SAIKIRAN GOUD	STUDENT	MEMBER	



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**NATIONAL SERVICE SCHEME (NSS) COMMITTEE**

**Date:** 04/04/2023

**CIRCULAR**

This is to inform all the members of College National service scheme (NSS) committee that a meeting is scheduled in Seminar Hall on 06/04/2023 at 10:00 am, to discuss the following points.

**AGENDA:**

- Making arrangements for organizing NSS special campus.
- Planning & conducting regular activities
- Maintenance of accounts and submission received for NSS activities.
- The National Service Scheme (NSS) provides students an opportunity to actively participate in arrange of government-led community service activities. The primary goal of NSS is to foster the development of students' personalities and character through voluntary engagement in community service. The purpose of NSS is to promote 'Education through Service.

**Copy To:**

1. The Principal office
2. All HODs
3. IQAC coordinator
4. All the members of National service scheme (NSS) committee

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R.R. Dist. Telangana.





## Minutes of Meeting

The National service scheme (NSS) committee meeting was convened on 06/04/2023 at 10 AM in the Seminar Hall with the following.

### The Agenda for the meeting was:

- Making arrangements for organizing NSS special campus.
- Planning & conducting regular activities
- Maintenance of accounts and submission received for NSS activities.
- The National Service Scheme (NSS) provides students an opportunity to actively participate in arrange of government-led community service activities. The primary goal of NSS is to foster the development of students' personalities and character through voluntary engagement in community service. The purpose of NSS is to promote 'Education through Service.

### National service scheme (NSS) committee members

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION IN COMMITTEE
1	DR.K. BALAJI	PRINCIPAL	CHAIRMAN
2	RAJASHEKAR	PD	MEMBER SECRETARY
3	DR.NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER
4	DR. B.MANJULA	ASSOCIATE PROFESSOR	MEMBER
5	DR.M.RAMAKRISHNA	ASSOCIATE PROFESSOR	MEMBER
6	AV. PAVAN	ASSISTANT PROFESSOR	MEMBER
7	M.UMARANI	ASSISTANT PROFESSOR	MEMBER
8	V.ANUDEEP	ASSISTANT PROFESSOR	MEMBER
9	V. GANESH	ASSISTANT PROFESSOR	MEMBER
10	A.MANASA	STUDENT	MEMBER
11	B. SAIKIRAN GOUD	STUDENT	MEMBER





# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



## Resolutions:

- Resolved to drive the students towards participating in a stream of NSS activities
- Resolved to drive all the members to make arrangements for organizing NSS special programmes
- Planning & conducting regular activities
- Maintenance of accounts and submission received for NSS activities.
- The National Service Scheme (NSS) provides students an opportunity to actively participate in arrange of government-led community service activities. The primary goal of NSS is to foster the development of students' personalities and character through voluntary engagement in community service. The purpose of NSS is to promote 'Education through Service.

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R.R. Dist. Telangana.





## National service scheme (NSS) committee

### Signature Sheet

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION IN COMMITTEE	Signature
1	DR.K. BALAJI	PRINCIPAL	CHAIRMAN	
2	RAJASHEKAR	PD	MEMBER SECRETARY	
3	DR.NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER	
4	DR. B.MANJULA	ASSOCIATE PROFESSOR	MEMBER	
5	DR.M.RAMAKRIS HNA	ASSOCIATE PROFESSOR	MEMBER	
6	P.V. PAVAN	ASSISTANT PROFESSOR	MEMBER	
7	M.UMARANI	ASSISTANT PROFESSOR	MEMBER	
8	V.ANUDEEP	ASSISTANT PROFESSOR	MEMBER	
9	V. GANESH	ASSISTANT PROFESSOR	MEMBER	
10	A.MANASA	STUDENT	MEMBER	
11	R.SAIKIRAN GOUD	STUDENT	MEMBER	



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**MINORITY CELL COMMITTEE**

**Date:** 30-05-2022

**CIRCULAR**

This is to inform all the members of minority cell that a meeting is scheduled in Board Room on 1-06-2022 at 10:00am to discuss the following points.

**The Agenda for the meeting was:**

The Minority Cell is assembled at Principal chamber; the following points were discussed in the meeting.

- To list out the Minority students in the college and interact with them.
- To create awareness among the students of Minority community regarding the various schemes and programmes of State as well as of Central Government and Scholarships etc.

There is no any point of discussion placed by the any member of this cell and Chairman of the committee has committed vote of thanks to the entire member and concludes the proceeding.

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PHARMACEUTICAL SCIENCES  
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R.R. Dist. Telangana.

**Copy To:**

1. The Principal office
2. All HODs
3. IQAC coordinator
4. All the members of Minority Cell





## Minutes of Meeting

A meeting of the minority cell was held in the Board Room on 01-06-2022 at 10 AM in Avanathi Institute of Pharmaceutical Sciences, Gunthapally, and Hyderabad.

### The Agenda for the meeting was:

- To list out the Minority students in the college and interact with them.
- To create awareness among the students of Minority community regarding the various schemes and programmes of State as well as of Central Government and Scholarships etc.

### Minority cell Committee members

S.No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	MOHAMMEDABDUL AZEEM	ASSISTANT PROFESSOR	MEMBER SECRETARY
3	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER
4	Dr. M. RAMAKRISHNA	HOD	MEMBER
5	B.MANJULA	HOD	MEMBER
6	MD ALEEMUDDIN	ASSISTANT PROFESSOR	MEMBER
7	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER
8	P.KAVITHA	ASSOCIATE PROFESSOR	MEMBER
9	SADIA OMER	STUDENT	MEMBER
10	MOHAMMED NASRATH	STUDENT	MEMBER



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R.R. Dist. Telangana.



## MINORITY CELL COMMITTEE

### Signature Sheet

S.No	Name of the faculty	Designation	Designation in committee	Signature
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	MOHAMMEDABDUL AZEEM	ASSISTANT PROFESSOR	MEMBER SECRETARY	
3	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER	
4	Dr. M. RAMAKRISHNA	HOD	MEMBER	
5	B.MANJULA	HOD	MEMBER	
6	MD ALEEMUDDIN	ASSISTANT PROFESSOR	MEMBER	
7	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
8	P.KAVITHA	ASSOCIATE PROFESSOR	MEMBER	
9	SADIA OMER	STUDENT	MEMBER	
10	MOHAMMED NASRATH	STUDENT	MEMBER	



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**MINORITY CELL COMMITTEE**

**Date:** 14-03-2023

**CIRCULAR**

This is to inform all the members of minority cell that a meeting is scheduled in Board Room on 16-03-2023 at 10:00 am, to discuss the following points.

**The Agenda for the meeting was:**

The Minority Cell is assembled at Principal chamber; the following points were discussed in the meeting.

- The first meeting of the Minority Cell
- Give a brief outline of the functioning of the Minority Cell
- Any other relevant matters

There is no any point of discussion placed by the any member of this cell and Chairman of the committee has committed vote of thanks to the entire member and concludes the proceeding.

**PRINCIPAL**

**Copy To:**

1. The Principal office
2. All HODs
3. IQAC coordinator
4. All the members of Minority Cell

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R.R. Dist. Telangana.





## Minutes of Meeting

A meeting of the minority cell was held in the Board Room on 16-03-2023 at 10 AM in Avanthi Institute of Pharmaceutical Sciences, Gunthapally, and Hyderabad.

### Discussions and Suggestions:

- It was decided to convene meeting of the Minority cell twice a year in general.
- The Cell would provide special inputs in areas where the students experience difficulties.
- The Cell may conduct regular remedial coaching classes on life skills, personality development, writing assignments and making presentations.

### MINORITY CELL COMMITTEE MEMBERS

S.No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	MOHAMMEDABDUL AZEEM	ASSISTANT PROFESSOR	MEMBER SECRETARY
3	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER
4	Dr. M. RAMAKRISHNA	HOD	MEMBER
5	B.MANJULA	HOD	MEMBER
6	MD ALEEMUDDIN	ASSISTANT PROFESSOR	MEMBER
7	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER
8	P.KAVITHA	ASSOCIATE PROFESSOR	MEMBER
9	SADIA OMER	STUDENT	MEMBER
10	MOHAMMED NASRATH	STUDENT	MEMBER



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## MINORITY CELL COMMITTEE

### Signature Sheet

S.No	Name of the faculty	Designation	Designation in committee	Signature
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	MOHAMMEDABDUL AZEEM	ASSISTANT PROFESSOR	MEMBER SECRETARY	
3	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER	
4	Dr. M. RAMAKRISHNA	HOD	MEMBER	
5	B.MANJULA	HOD	MEMBER	
6	MD ALEEMUDDIN	ASSISTANT PROFESSOR	MEMBER	
7	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
8	P.KAVITHA	ASSOCIATE PROFESSOR	MEMBER	
9	SADIA OMER	STUDENT	MEMBER	
10	MOHAMMED NASRATH	STUDENT	MEMBER	



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R.R. Dist., Hyderabad





**OBC CELL**

**Date: 25/08/2022**

**CIRCULAR**

This is to inform all the members of OBC cell committee that a meeting is scheduled in the Board Room on 27/08/2022 at 2:00 pm, to discuss the following points.

**Agenda:**

- Scholarships regarding
- Document collection
- Any other matter

**Points Discussed**

- The OBC cell Coordinator put forth the aims and objectives of the cell
- Discussed about the schemes and scholarships provided by the Government for the OBC students
- Resolved to collect necessary documents from the students for availing the OBC scholarships for the students

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R.R. Dist. Telangana.**

**Copy To:**

1. The Principal office
2. All HODs
3. IQAC coordinator
4. All the members of OBC cell committee





## Minutes of the meeting

The OBC cell committee meeting was convened on 27/08/2022 at 2 pm in the Board Room with the following agenda:

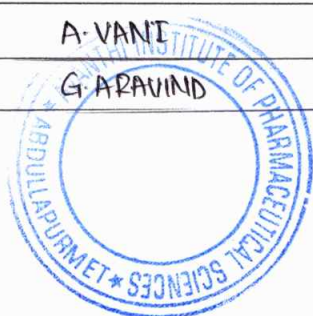
### Agenda:

- Scholarships regarding
- Document collection
- Any other matter

The meeting was started with the Chairman's welcome address. The meeting discussed in detail various matters related to career guidance and the meeting ended with the following resolutions:

### OBC CELL COMMITTEE MEMBERS

S.No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	V. KAVITHA	ASSISTANT PROFESSOR	MEMBER SECRETARY
3	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER
4	Dr. M.RAMAKRISHNA	HOD	MEMBER
5	B.MANJULA	HOD	MEMBER
6	V. KAVITHA	ASSISTANT PROFESSOR	MEMBER
7	G.SWAPNA	ASSOCIATE PROFESSOR	MEMBER
8	K VIMALA	ASSISTANT PROFESSOR	MEMBER
9	A.VANI	STUDENT	MEMBER
10	G.ARAVIND	STUDENT	MEMBER




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## Points Discussed

- The OBC cell Coordinator put forth the aims and objectives of the cell
- Discussed about the schemes and scholarships provided by the Government for the OBC students
- Resolved to collect necessary documents from the students for availing the OBC scholarships for the students



  
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## OBC CELL COMMITTEE

### Signature Sheet

S.No	Name of the faculty	Designation	Designation in committee	Signature
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	V. KAVITHA	ASSISTANT PROFESSOR	MEMBER SECRETARY	
3	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER	
4	Dr. M.RAMAKRISHNA	HOD	MEMBER	
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8	K VIMALA	ASSISTANT PROFESSOR	MEMBER	
9	A. VANI	STUDENT	MEMBER	
10	G. ARAVIND	STUDENT	MEMBER	



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**OBC CELL**

**Date: 13/06/2023**

**CIRCULAR**

This is to inform all the members of OBC cell committee that a meeting is scheduled in the Board Room on 15/06/2023 at 2:00 pm, to discuss the following points.

**Agenda:**

- Review of the previous meeting
- Scholarships regarding
- Representation from OBC students
- Scholarship forms
- Any other matter

**Copy To:**

5. The Principal office
6. All HODs
7. IQAC coordinator
8. All the members of OBC cell committee

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## Minutes of the meeting

The OBC cell committee meeting was convened on 15/06/2023 at 2 pm in the Board Room with the following agenda:

### Agenda:

- Review of the previous meeting
- Scholarships regarding
- Representation from OBC students
- Scholarship forms
- Any other matter

The meeting was started with the Chairman's welcome address. The meeting discussed in detail various matters related to OBC cell and the meeting ended with the following resolutions:

### OBC CELL COMMITTEE MEMBERS

S.No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	V. KAVITHA	ASSISTANT PROFESSOR	MEMBER SECRETARY
3	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER
4	Dr. M.RAMAKRISHNA	HOD	MEMBER
5	B.MANJULA	HOD	MEMBER
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8	K VIMALA	ASSISTANT PROFESSOR	MEMBER
9	A.VANJ	STUDENT	MEMBER
10	G. ARAVIND	STUDENT	MEMBER



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## Points Discussed

- The scholarships regarding OBC was communicated to the students and necessary guidance was provided
- Discussed about the schemes and scholarships provided by the Government for the OBC students
- Discussed about the representations received from Other Backward Classes (OBC) students regarding their admission, scholarships and other similar matters in the College.
- Resolved to display a sample scholarship form on notice board

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## OBC CELL COMMITTEE

### Signature Sheet

S.No	Name of the faculty	Designation	Designation in committee	Signature
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**INTERNAL COMPLIANT COMMITTEE**

**Date: 12.09.2022**

**CIRCULAR**

This is to inform to all members of the College Internal Compliant Committee that a meeting is scheduled in Seminar hall on 13.09.2022 at 2 PM to discuss the following Agenda:

**Agenda**

- Discussion on the Govt. Hand book on sexual harassment of women, November 2015.
- Other issues if any

**Copy To:**

1. The Principal office
2. HODs
3. IQAC coordinator
4. All the members of College Internal Compliant Committee



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## MINUTES OF MEETING

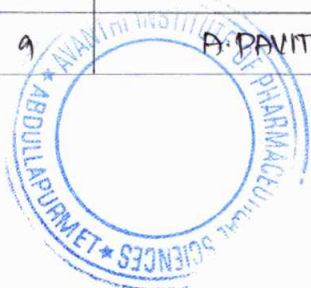
A meeting of the Internal Compliant Committee was held in the Seminar hall on 13.09.2022 at 2 PM under the leadership of Dr. K. Balaji, Chairman Internal Compliant Committee, Avanthi Institute of Pharmaceutical Sciences, Gunthapally.

### Agenda

- Discussion on the Govt. Hand book on sexual harassment of women, November 2015.
- Other issues if any.

### Internal Compliant Committee Members

S. No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER SECRETARY
3	Dr. M.RAMAKRISHNA	HOD	MEMBER
4	B.MANJULA	HOD	MEMBER
5	N. SAROJA	ASSISTANT PROFESSOR	MEMBER
6	B. EMMANUEL EVANGILEEN	ASSOCIATE PROFESSOR	MEMBER
7	K VIMALA	ASSISTANT PROFESSOR	MEMBER
8	G. SRAVAN KUMAR	STUDENT	MEMBER
9	A. PAVITHRA	STUDENT	MEMBER



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## Points Discussed:

- The members discussed about the provisions in the Govt. Hand book on sexual harassment of women released in November 2015. All the members present agreed in consensus that programmes should be organized to create awareness among both boys and girls about the provisions in the book like the act, implementing authorities, redress aspects etc.
- The members expressed that there were no cases of complaints against sexual harassment in the college campus and the male and the female students have a healthy and friendly relationship; they team up together and perform their academic work and participate in co-curricular and extra-curricular activities without any gender disparity. The meeting ended at 4.00 pm as there were no other points for discussion.

  
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## INTERNAL COMPLIANT COMMITTEE

### Signature Sheet

S. No	Name of the faculty	Designation	Designation in committee	Signature
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER SECRETARY	
3	Dr. M.RAMAKRISHNA	HOD	MEMBER	
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5	N. SAROJA	ASSISTANT PROFESSOR	MEMBER	
6	B. EMMANUEL EVANGILEEN	ASSOCIATE PROFESSOR	MEMBER	
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8	G. SRAVAN KUMAR	STUDENT	MEMBER	
9	A. PAVITHRA	STUDENT	MEMBER	



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**INTERNAL COMPLIANT COMMITTEE**

**Date: 11.04.2023**

**CIRCULAR**

This is to inform all the members of Internal Compliant Committee that a meeting is scheduled in the Board Room on 13.04.2023 at 2:00 pm, to discuss the following points.

**Agenda:**

- The Principal welcomed all the members of the college Internal Complaints Committee.
- Member-Secretary informed that no complaints of sexual harassment were reported or recorded.
- The members of the committee were motivated to participate in workshop/short term training on sexual harassment conducted by various government agencies/ Department.
- Member-Secretary enquired the members if any other issues have to be discussed or if any modification in the roles and responsibilities of the Committee has to be done.
- Member-Secretary thanked all the members of the committee for attending the meeting and requested all the members to actively participate and feel free for any suggestions.

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**Copy To:**

1. The Principal office
2. All HODs
3. IQAC coordinator
4. All the members of Internal Compliant Committee





# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



- and requested all the members to actively participate and feel free for any suggestions.

The meeting was started with the Chairman's welcome address. The meeting discussed in detail various matters related to Internal Complaints Committee and the meeting ended with the above resolutions:

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## Minutes of the meeting

The Internal Compliant Committee meeting was convened on 13.04.2023 at 2 pm in the Board Room.

### INTERNAL COMPLIANT COMMITTEE MEMBERS

S. No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER SECRETARY
3	Dr. M.RAMAKRISHNA	HOD	MEMBER
4	B.MANJULA	HOD	MEMBER
5	N. SAROJA	ASSISTANT PROFESSOR	MEMBER
6	B. EMMANUEL EVANGILEEN	ASSOCIATE PROFESSOR	MEMBER
7	K VIMALA	ASSISTANT PROFESSOR	MEMBER
8	G.SRAVAN KUMAR	STUDENT	MEMBER
9	A. PAUTHRA	STUDENT	MEMBER

#### Points discussed:

- The Principal welcomed all the members of the college internal Complaints Committee.
- Member-Secretary informed that no complaints of sexual harassment were reported or recorded.
- The members of the committee were motivated to participate in workshop/short term training on sexual harassment conducted by various government agencies/ Department.
- Member-Secretary enquired the members if any other issues have to be discussed or if any modification in the roles and responsibilities of the Committee has to be done.
- Member-Secretary thanked all the members of the committee for attending the meeting



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## INTERNAL COMPLIANT COMMITTEE

### Signature Sheet

S. No	Name of the faculty	Designation	Designation in committee	Signature
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER SECRETARY	
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